

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

May 20, 2003

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FROM: **G. DANIEL OJEDA**, Director
Architecture & Engineering Department

GARY PENROD, Sheriff
Sheriff's Department

SUBJECT: **GLEN HELEN REHABILITATION CENTER MAXIMUM SECURITY FACILITY
RECREATION YARD EXPANSION – REJECT ALL BIDS AND RE-ADVERTISE
FOR BIDS**

RECOMMENDATION:

- 1) Reject all bids; and
- 2) Authorize Architecture & Engineering to Re-Advertise for competitive bids for the Glen Helen Rehabilitation Center Maximum Security Facility Recreation Yard Expansion in Devore, California.

BACKGROUND INFORMATION: The Board of Supervisors on March 4, 2003 authorized Architecture and Engineering (A & E) to advertise for competitive bids for this project. On April 22, 2003, nine bids were submitted. Upon review of the bid proposals it became apparent that the requirements for the listing of subcontractors were not clearly defined. In an attempt to be fair to all of the bidders, Architecture and Engineering recommends that the bids be rejected. The plans and specifications have been clarified and the project will be re-advertised. In future bids, A & E will change General Conditions to include licensing requirements as well as being more specific on technical specifications and instructions to bidders.

The current recreation yard at the Glen Helen Rehabilitation Center Maximum Security Facility (18000 West Institution Rd., Devore) is not large enough to adequately accommodate inmates. The existing yard (4,600 square feet) provides outside access for 304 maximum-security inmates. An average of 6 shifts per day are required in order for all inmates to receive their allotted outdoor recreation time. The number of inmates in a shift may range from 4 to 60 depending on the need to keep inmates separated and in manageable groups during outdoor recreation periods. The expansion of the recreation yard space will allow the Sheriff's Department additional flexibility in scheduling recreational shifts without increasing staff and allows inmates to have added outdoor access, which has been found to help reduce the tendency for violent behavior.

This project consists of constructing three new recreation yards adjacent to each other, for a total area of approximately 10,000 square feet. Each yard will contain a restroom and drinking fountain, basketball half court and handball court. A guard station will be constructed providing an unobstructed view of all three yards.

Plans and specifications are on file in the Architecture and Engineering Department.

Record of Action of the Board of Supervisors

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BOARD OF SUPERVISORS

**GLEN HELEN REHABILITATION CENTER MAXIMUM SECURITY FACILITY RECREATION
YARD EXPANSION – REJECT ALL BIDS AND RE-ADVERTISE FOR BIDS**

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This project is consistent with a County Administrative Office approved Capital Improvement Program request.

REVIEW BY OTHERS: This item has been coordinated with Eli Montoya, Department Contract Compliance Designee, on May 7, 2003; approved as to legal form by County Counsel (Jean-Rene Basle, Deputy County Counsel) on May 8, 2003; and reviewed by the County Administrative Office (Lynn Chacon and Mario Lara, Administrative Analysts) May 8, 2003.

FINANCIAL IMPACT: After the bids have been received and reviewed, Sheriff staff will present the information to the Inmate Welfare Fund (IWF) committee to seek approval for 100% IWF funding for the construction phase of this project. The IWF committee members previously approved funding of \$1,070,000 and are aware of the need for this project. Upon approval of funding for the construction phase by the IWF committee, a request for approval for the construction contract and any necessary appropriation changes will be submitted in accordance with county policy for Board consideration. Enhancement of the maximum security recreation yard is an appropriate project to be funded by IWF sources in accordance with Penal Code section 4025. There is no increase in local cost associated with this project.

Cost Reduction Review: The County Administrative Office has reviewed this agenda item and concurs with the department's proposal and recommends this action based on the proposed 100% funding from the Inmate Welfare Fund in accordance with appropriate legislative guidelines. Completion of this project will improve the Sheriff's ability to manage inmates housed at maximum security facility without increasing existing staffing levels and without increasing local cost.

SUPERVISORIAL DISTRICT(S): Second

PRESENTER: G. Daniel Ojeda, Director, A&E, 387-5025
Norm Hurst, Deputy Chief, Sheriff's Department, 387-3636

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